



## McHENRY PROTECTIVE & INVESTIGATIVE SERVICES llc

"Integrity works here!"

3291 NORTH HILLIARD STREET  
FRESNO, CA 93726  
(559)478-7747

Date: Feb. 16, 2018  
TO: Interested Firms/Companies (P.P.O.)  
From: McHenry Protective & Investigative Services llc (MPS)  
Re: Request for Quotations (RFQ) – Event Security Guard Services – Physical Security

---

### **BACKGROUND**

At McHenry Protective & Investigative Services llc (MPS), we work tirelessly to provide the best security and investigate services in the central valley. We stand by our motto, "Integrity works here!"

McHenry Investigative Services llc was created in 2006 as a Private Investigations firm and provide Insurance Investigations through the United States. In 2013 we expanded our business by obtaining our Private Patrol Operators license and created McHenry Protective Services llc. We established ourselves as a premier Event Security Company in the central valley. We secured contracts with Kiss Country Radio, Mega Oldies radio, Arte Americas, Wonder Valley Ranch, Visilia Fox Theater, Hanford, Fox Theater, Laton Rodeo and more. In recent years we scaled back our event security to focus on contracted security but maintained a few event contracts.

We have maintained our contracts with Kiss Country & Mega Oldies to provide security for their concerts in the parks. We have also maintained our service to the Untz Music Festival in Mariposa County. We have recently been asked to expand the number of officers at all of our concerts/festivals and have received additional requests to provide event services at additional venues. Many of these events will require 25 or more security officers.

MPS may contract with multiple companies.

### **PURPOSE OF RFQ**

The purpose of this request for quotations is to contract with a security company that has our same values to provide officers for the physical security aspects of these events. MPS in most cases will provide crowd control and incident management but the contractor would provide security officer at points of entry, physical security, attendee age verification and searches. Contractor will need to work hand and hand with MPS staff.

### **SCOPE OF SERVICES**

The work covered under this contract consists of performing physical security duties, including but not limited to age verification (checking Ids), screening of attendees for weapons and contraband (hand held metal detectors), prevent unpaid entry, prevent theft and other duties as assigned.

We currently have 8 scheduled events which which some services will be sub-contracted.

Woodward Park Concerts : 5/4/18, 5/24/18, 6/14/18, 7/12/18, 8/16/18, 9/20/18 & 9/21/18  
6 Security Officers – 4:30pm – 10:00pm

Untz Music Festival (Mariposa Fairgrounds): 6/1/18 – 6/4/18  
3 Security Officers 6/1/18 4:00pm through 6/4/18 2:00am  
1 Security Officer 6/2/18 – 6/4/18 1:00am – 9:00am  
Levels and times may change closer to event time.

Additional Events may be added at later time.

Security Guards will be required to have valid guard cards and be free of felony and some misdemeanor convictions (fraud, theft and sex crime related crimes). Security Guards must pass drug and alcohol screening.

Guards will not be allowed to carry a Firearm, Baton, Taser or Stun Gun unless stated acceptable in work order for each event. Guards may carry OC Spray if completed training within last 365 days and have a valid training certificate. MPS will



## McHENRY PROTECTIVE & INVESTIGATIVE SERVICES llc

"Integrity works here!"

3291 NORTH HILLIARD STREET  
FRESNO, CA 93726  
(559)478-7747

provide free OC training for all contractors employees.

### **APPEARANCE AND GROOMING**

Assigned personnel shall arrive at work well-groomed, in a professional manner, and in the appropriate uniform of the company – complete with badge (patch acceptable), company patch and required event equipment. Assigned personnel shall not "accessorize" their uniform without prior written permission. "Tactical" look is expressly forbidden.

### **CONTRACT PERIOD**

Contract(s) to take affect on or about April 01, 2018 and terminate on or about October 01, 2018. Either party may terminate the contract with 30 days written notice. Contracts may be renewed annually with appropriate increase in service fees based on mandated minimum wage requirements.

### **MINIMUM QUALIFICATIONS**

The following are the minimum qualifications:

#### **COMPANY**

- Contractor must have been in business for at least 2 years and have a valid PPO without BSIS actions.
- Contractor must hold at least \$1,000,000.00/\$2,000,000.00 General Liability Insurance in the companies name.
- Contractor must have State required Workers Compensation Insurance.
- Contractor Qualified Manager must be local and have a minimum of 5 years security and/or public safety experience.

#### **GUARDS**

- Licensed Security Guard with a minimum of 6 months experience.
- Completed initial or review of Powers of Arrest within last 12 months.
- Must meet Contractors and MPS Dress code and Hygiene standards.

### **RFQ RELATED QUESTIONS**

Any questions about the RFQ must be e-mailed to [jeromym@mchenryprotection.com](mailto:jeromym@mchenryprotection.com). All questions and answers will be posted on the MPS website under the RFQ tab [www.mchenryprotection.com/rfq](http://www.mchenryprotection.com/rfq) . All questions will be made public for review. Phone calls will not be accepted.

### **QUOTATION SUBMISSION REQUIREMENTS**

1. Cover Letter – Provide company related contact information.
2. Narrative – Provide a history on the company and management.
3. Cost of services – price to be all inclusive. No additional fees may be invoiced.
4. Three professional references.

Companies may provide separate cost of services based on event location ie: Woodward Park & Untz Music Festival. Services needed for each event is in Attachment A.

Submissions must be received via email no later than March 31, 2018 at 5:00pm. Email submission to [jeromym@mchenryprotection.com](mailto:jeromym@mchenryprotection.com).

Award expected to be released on or before April 30, 2018.



## McHENRY PROTECTIVE & INVESTIGATIVE SERVICES llc

"Integrity works here!"

3291 NORTH HILLIARD STREET

FRESNO, CA 93726

(559)478-7747

### **IMPORTANT INFORMATION**

- Issuance of this RFQ does not constitute a commitment by MPS to award a contract. MPS reserves the right reject any or all of the quotes or cancel the RFQ without notice.
- MPS reserves the right , after the contractor is chosen, to amend the resulting services as needed throughout the terms of the contract to best meet the needs of all parties.
- No formal bidder's conference will be held.

Contract will be awarded to the best quoting company. Award will not be primarily awarded based on price. Award will be made to the company that best fits the MPS business model and shows the ability to provide they requested services as contracted.



## McHENRY PROTECTIVE & INVESTIGATIVE SERVICES llc

"Integrity works here!"

3291 NORTH HILLIARD STREET  
FRESNO, CA 93726  
(559)478-7747

### **ATTACHMENT A**

The following is an outline of services required and basic information pertaining to the event.

**CONCERTS IN THE PARK** – MPS has been contracted with Cumulus Radio for past 4 years to provide security for their concerts in the park series. In 2018 there will be 5 Kiss Country Concerts and 2 Mega Oldies Concerts. Concerts will be held between May and September. Generally Guards to arrive at 4:30pm and depart at 10:00pm.

MPS will be providing crowd control and maintain operational control of all security services. Only MPS management will make contact with contracted supervisor / lead officers.

Contractor to provide physical security, entry gate, ID/Age verification, attendee searches and other duties as assigned.

MPS will provide the contractor hand held metal detectors, ID scanners and hand held radios.

Contractor to provide 6 unarmed and uniformed Security Officers. Security Officers will be required to have flashlights on their person while on duty.

**UNTZ Music Festival** – MPS has been contracted with the UNTZ for past 3 years to provide Security and EMS for the music festival. Info on festival can be found here: <http://www.theuntzfestival.com/>. Security will be provided 24 hours a day over the 3 day festival. Between MPS and contractor approx 40 security officers will be needed.

Festival is held at the Mariposa Fairgrounds. There will be a Security/EMS staff compound in the center of the Fairgrounds. The compound includes a large building and outside area for Guards to use to camp at no charge. Meals, snacks, and drinks will be provided to all Security / EMS staff at no charge. There will be food and drinks also available for purchase if staff does not want food provided. Restrooms and showers are also available on site.

Contractor will provide physical security for the event. Guards will be placed at point of entry vendor area.

3 guards will be needed from Friday June 1<sup>st</sup> @ 4:00pm till Monday June 4<sup>th</sup> @ approx 2:00am. 1 additional guard will be needed to watch after hours stage and vendor area June 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> [at @1:00am – 9:00am](#)

Detailed information will be provided to contracted company.